

**Prime Construction Consultants Ltd  
Coronavirus (COVID 19) Pandemic Update.  
Wednesday 25<sup>th</sup> March 2020**

**Dear Clients,**

Over the last few weeks, the COVID-19 Coronavirus Pandemic has brought many changes to our normal lives. Prime Construction Consultants Ltd are closely monitoring the situation and considering the health and wellbeing of our staff and customers, as a number one priority.

The UK Housing Minister issued the following statement on the 24<sup>th</sup> March 2020, with regard to the housing, construction and building maintenance industries:



Prime Construction Consultants Ltd remains open although we are now operating a reduced level of service in accordance with our contingency plans.

In summary the following is applicable:

- The Prime Group Office buildings in both Maidstone and London will be closed until further notice.
- Prime Construction Consultants Ltd employees will be working from home and only accessing the office where necessary.
- Prime Construction Consultants Ltd employees remain available to answer all technical questions. In the first instance please email [pcc.admin@primebc.co.uk](mailto:pcc.admin@primebc.co.uk) or call the main telephone number – (01622) 692249.

- Prime Construction Consultants Ltd will continue to inspect construction works in line with your inspection regime, taking into account all updated guidance from the Construction Industry Council (CIC) and Public Health England.
- Prime Construction Consultants Ltd employees will maintain social distancing of over 2 metres if a site operative is present. Please note that there can be no more than two people in attendance, as per Government guidelines.
- Prime Construction Consultants Ltd employees may refuse to enter a site if social distancing conditions are not satisfactory or in line with Government guidance.
- Prime Construction Consultants Ltd will continue to receive applications electronically, issue notices where possible including reviewing of plans within set targets.
- Prime Construction Consultants Ltd will continue to issue Final Certificates in accordance with statutory time limits.
- Please note that all requested site inspections will be assessed in accordance with our risk assessment techniques plus guidance from Construction Industry Council. Where applicable, internal construction works, such as steel beam installations or roof insulation (or other such works), maybe considered for photographic or video evidence as an alternative to onsite inspections. Your Building Control Surveyor will discuss and advise the appropriate inspection type on an inspection by inspection basis.

Prime Construction Consultants Ltd will continue to monitor the situation closely and update this information in line with Government announcements.

We would like to thank our clients for your continued support during this unprecedented and difficult time.

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